

# Amateur Sports Alliance of North America

## Women's Softball

### Code

Created Summer 2013

<b>Article One</b>	<b>Definitions</b>	<b>33</b>
1.01	<b>Additional Player:</b>	<b>33</b>
1.02	<b>Additional Player NAGAAA Open Division Qualification:</b>	<b>33</b>
1.03	<b>Additional Player Women's Division Qualification:</b>	<b>33</b>
1.04	<b>Amateur:</b>	<b>33</b>
1.05	<b>ASANA World Series:</b>	<b>33</b>
1.06	<b>ASANA World Series "A" Division Team:</b>	<b>33</b>
1.07	<b>ASANA World Series "B" Division Classified Team:</b>	<b>44</b>
1.08	<b>ASANA World Series "C" Division Classified Team:</b>	<b>44</b>
1.09	<b>ASANA World Series "D" Division Classified Team:</b>	<b>44</b>
1.10	<b>ASANA World Series Player Classification:</b>	<b>44</b>
1.11	<b>ASANA World Series Team Classification:</b>	<b>44</b>
1.12	<b>ASANA World Series Reclassification Berth Recipients: (Automatic Berth Recipients)</b>	<b>44</b>
1.13	<b>Association:</b>	<b>44</b>
1.14	<b>Big Sister City:</b>	<b>44</b>
1.15	<b>Council:</b>	<b>44</b>
1.16	<b>Council Member:</b>	<b>55</b>
1.17	<b>Disqualified Player:</b>	<b>55</b>
1.18	<b>Division:</b>	<b>55</b>
1.19	<b>Dual Division Membership:</b>	<b>55</b>
1.20	<b>Elite Athlete:</b>	<b>55</b>
1.21	<b>Elite Player Status Revision:</b>	<b>55</b>
1.22	<b>Gay:</b>	<b>66</b>
1.23	<b>Ineligible Player:</b>	<b>66</b>
1.24	<b>Instruments of Governance (IOG):</b>	<b>66</b>
1.25	<b>Invitational or Open Tournament:</b>	<b>66</b>
1.26	<b>Member:</b>	<b>66</b>
1.27	<b>Member Association:</b>	<b>66</b>
1.28	<b>Player Eligibility:</b>	<b>66</b>
1.29	<b>Potential New City - PNC:</b>	<b>66</b>
1.30	<b>Potential New City Team:</b>	<b>66</b>
1.31	<b>Probation:</b>	<b>66</b>
1.32	<b>Registration Operating Fee:</b>	<b>66</b>
1.33	<b>Returning Champion Player:</b>	<b>66</b>
1.34	<b>Returning Team Champion:</b>	<b>66</b>
1.35	<b>Revocation of Membership:</b>	<b>77</b>
1.36	<b>Rush Program:</b>	<b>77</b>
1.37	<b>S/he:</b>	<b>77</b>
1.38	<b>Team:</b>	<b>77</b>
1.39	<b>Umpire In Chief:</b>	<b>77</b>
1.40	<b>Unsportsmanlike Conduct:</b>	<b>77</b>
1.41	<b>Woman:</b>	<b>77</b>
1.42	<b>WSD:</b>	<b>77</b>
<b>Article Two</b>	<b>Disqualification</b>	<b>77</b>
2.01	<b>Acts of Disqualification:</b>	<b>77</b>
2.02	<b>Disqualification Procedures:</b>	<b>88</b>
2.03	<b>Jurisdiction:</b>	<b>88</b>

2.04	Penalties:	88
<b>Article Three Championship Play</b>		<b>88</b>
3.01	Alternative ASANA World Series Entry Options:	88
3.02	Association Representation:	99
3.03	Host City Additional Teams: Suspended for Portland 2013 series	1010
3.04	Official World Series Rules:	1010
3.05	Official ASANA World Series General Rules & Responsibilities:	1313
3.06	Team Roster Submission Procedure:	1313
3.07	World Series Classification Guideline:	1414
3.08	Tournament Protest Committee and Process:	1515
<b>Article Four Sanctioned Invitational Tournaments</b>		<b>1616</b>
4.01	Authorization:	1616
<b>Article Five Umpires</b>		<b>1717</b>
5.01	Registration:	1717
<b>Article Six Amendments to Code</b>		<b>1717</b>
6.01	Changes to Code and Amendments:	1717
6.02	Precedence:	1717
<b>Article Seven Publication</b>		<b>1717</b>
7.01	Publication of Document:	1717
<b>Appendix One ASANA PLAYER CLASSIFICATION GUIDELINE FORM</b>		<b>1818</b>

# AMATEUR SPORTS ALLIANCE OF NORTH AMERICA

## Women's Softball

### Code

Revised Summer 2013

#### Article One Definitions

##### 1.01 Additional Player:

An eligible player added to the roster of a team for the purpose of championship play. Such a player must be from a team within an ASANA or NAGAAA member association with the exception of Hall of Fame members. Hall of Fame members will automatically qualify to play in the World Series as long as their classification can be verified. Players must not be a member on the roster of a team already attending the World Series that year unless agreed upon by both team managers. ALL additional players must be approved by the local commissioner of the member city of which they currently belong. (W'12)

##### 1.02 Additional Player NAGAAA Open Division Qualification:

Any additional player added to the roster of a team for the purpose of championship play from the Open Division must meet the following criteria:

- A. All players drawn from the NAGAAA Open Division qualify to play in the Women's "A" Division
- B. All players drawn from the NAGAAA Open Division with a rating of 14 or lower qualify to play in the "B" Division
- C. All players drawn from the NAGAAA Open Division with a rating of 11 or lower qualify to play in the "C" or "D" Divisions

##### 1.03 Additional Player Women's Division Qualification:

A player added to the roster of a team for the purpose of championship play must meet the following team qualification:

- A. "A" Division teams can have players from any level of team within their member association
- B. "B" Division teams can have no more than four (4) players from the "A" Division, but may add any number of players only from "B" "C" or "D" Divisions within their member association (w'13)
- C. "C" Division teams can have no more than three (3) players from the "B" Division, but may add any number of players only from "C" or "D" Division within their member association
- D. "D" Division teams can have no more than three (3) players from the "C" Division, but may add any number of players only from the "D" Division within their member association (W'06)

##### 1.04 Amateur:

A softball player who engages in the sport solely for pleasure and physical, mental, or social benefits derived there from.

##### 1.05 ASANA World Series:

The Amateur Sports Alliance of North America World Series, which offers "A" "B" "C" & "D", Softball Division Championships.(W'95) (W'04) (W'06) (S'08)

##### 1.06 ASANA World Series "A" Division Team:

A team that has no more than two (2) Elite players, and any other combination of players of any classification, and has declared itself to be an "A" Division team on a properly submitted roster, as provided in Section 3.06 of this Code, subject to reclassification by such team's local commissioner. (W'94) (S'99) (S'00) (W'02) (W'03) (S'03) (S'06)

**1.07 ASANA World Series “B” Division Classified Team:**

A team that has no Elite players, no more than four (4) rostered “A” division players, and any other combination of players of any classification; and has declared itself to be an “B” Division team on a properly submitted roster, as provided in Section 3.06 of this Code, subject to reclassification by such team’s local commissioner. (W’94) (S’99) (S’00) (W’02) (W’03) (S’03) (S’06)(W’13)

**1.08 ASANA World Series “C” Division Classified Team:**

A team that has no Elite players, no “A” division players, no more than three (3) rostered “B” division players, and any other combination of players of any lower classification; and has declared itself to be an “C” Division team on a properly submitted roster, as provided in Section 3.06 of this Code, subject to reclassification by such team’s local commissioner. (W’94) (S’99) (S’00) (W’02) (W’03) (S’03) (S’06) (W’06) (S’08)

**1.09 ASANA World Series “D” Division Classified Team:**

A team that has no Elite players, no “A” division players, no “B” division players, and no more than three (3) roster “C” division players; and has declared itself to be an “D” Division team on a properly submitted roster, as provided in Section 3.06 of this Code, subject to reclassification by such team’s local commissioner. (W’94) (S’99) (S’00) (W’02) (W’03) (S’03) (S’06) (W’06) (S’08)

**1.10 ASANA World Series Player Classification:**

Player’s classifications are submitted to ASANA by the league Commissioner via the final league roster. Final team ranking will be determined by the make-up of the individual player classifications submitted on the final team roster (see Code 1.06-1.09). Player classifications are retained in the ASANA roster database. (W’09)

- A. All players listed on the World Series roster of those teams that finish in 1<sup>st</sup> place of their respective divisions will be reclassified one division up from their original classification (retroactive to 2007 series (W’09)); unless their World Series division of play is lower than the individual’s player classification. (W’09)(S’09)
- B. Players reclassified as a result of World Series performance must hold the reclassification for at least one full year before appealing to move down a division. All appeals should be made and considered at the member association level. (W’09)
- C. If a player classification is changed at the local level, the member association commissioner must notify the Director of Team Operations and Player Compliance via submission of the final league rosters. (W’09)
- D. Players identified as “additional players” for the purpose of World Series play do receive a player classification as a result of ASANA World Series performance. (W’09)

**1.11 ASANA World Series Team Classification:**

Teams are classified according to the composition of players on their roster. Player classifications are issued after each year’s ASANA World Series.

**1.12 ASANA World Series Reclassification Berth Recipients: (Automatic Berth Recipients)**

Teams required to move up based on their performance at the previous ASANA World Series in the “B”, “C” & “D” Divisions per Code 3.02E (S’04)

**1.13 Association:**

A league, division, or association which is a member of the ASANA Women's Softball Division.

**1.14 Big Sister City:**

A current ASANA Division member association that has agreed to help recruit a Potential New City (PNC) to join the ASANA Women’s Softball Division via the Rush Program.

**1.15 Council:**

The governing body of the Women’s Softball Division.

**1.16 Council Member:**

A member association representative chosen to serve on the governing body of the Women's Softball Division.

**1.17 Disqualified Player:**

A person who has been disqualified from play in events promoted and conducted by the Division for violation of its rules.

**1.18 Division:**

The Women's Softball Division of the Amateur Sports Alliance of North America.

**1.19 Dual Division Membership:****A. Open Division Members**

If a woman plays on both a Women's and an NAGAAA Open Division team during regular season play, she shall be allowed to participate in both the GWS and the ASANA World Series. For ASANA World Series purposes the player must meet eligibility requirements as set forth in ASANA Code, Section 3.06. (W'03) (S'06)

1. Any NAGAAA open division non association player that will be an additional player must pay a fee to attend the World Series which will be set yearly by the council. The fee is due before registration payable to the Treasurer. (W'12)

**B. Multi Association Members**

A player may play for any member association(s) they choose, however, a player may not be listed on more than one official Women's Division Softball World Series roster. For Softball World Series purposes, the player must meet eligibility requirements as set forth in ASANA Women's Division code 3.06. (S'06)

1. The member city will be responsible for developing procedures to identify a players primary versus secondary cities and cut off notification to those cities regarding which primary roster that player will be on. (S'08)

**1.20 Elite Athlete:**

Elite athlete status, defined as any player who has ever played for a team or organization that can be described as semi-professional, professional, or Olympic caliber softball and/or baseball in any country, for any length of time. They are subject to the following limitations:

- A. May not play for any "B", "C" or "D" Division team at the ASANA World Series or Qualifying Tournament within 10 years of elite status ending. (W'04) (W'06)
- B. May not play for any "A" Division team at the ASANA World Series or Qualifying Tournament within two years of elite statue ending. (W'04) (W'06)
- C. No team may have more that 2 elite status players on their roster at any time (W'03)
- D. At no time is an elite player eligible to play in the "B", "C" or "D" Divisions. (W'04) (W'06)
- E. Current penalties for disqualification in section 2.01 of this code shall apply (W'02)

**1.21 Elite Player Status Revision:**

An individual player can request a review of their elite player status in order to remove/declassify their elite status.

- A. On or before April 15th, documentation supporting this request is to be sent by registered or certified mail to the ASANA Team and Player Compliance Director by the Women's commissioner/representative of that player's association. The ASANA board will review the documentation and if able to make a determination will do so by mail or email to the Women's Commissioner of that league with their findings within 25 days of the original receipt date.
- B. The ASANA board, if unable to make a determination, will request that the player through the player's association women's commissioner submit additional documentation within 15 days of receipt. The Board will respond within 15 days of receipt.

- C. The association's commissioner will be informed verbally of the outcome with a follow-up mail or email notification from the ASANA board's commissioner once a final determination has been made.
  - D. The final deadline for this final decision will be June 15th to be considered in effect for the current World Series. Once an appeal is made to the ASANA Board that same player cannot make another appeal for 5 years unless significant, documental changes occur. (W'04)
- 1.22 **Gay:**  
A predominant sexual interest in a member of the same gender.
- 1.23 **Ineligible Player:**  
A player that is not eligible to participate in the Division's Championship play. A disqualified player is included in this definition of an ineligible player.
- 1.24 **Instruments of Governance (IOG):**  
The governing documents of the WSD, including Bylaws and Code. (S'99)
- 1.25 **Invitational or Open Tournament:**  
A tournament that does not lead to a regional or ASANA World Series championship.
- 1.26 **Member:**  
A member of an association who is eighteen years of age or older. (W'88)
- 1.27 **Member Association:**  
A league, division, or association which joins ASANA for the purpose of participation in the organization and the ASANA World Series.
- 1.28 **Player Eligibility:**  
A player is an individual that self identifies themselves as female and may play for any member association she chooses, however, a player may not be submitted on a final ASANA Softball World Series roster for more than one Women's Division member association at the same time. For ASANA World Series purposes, the player must meet eligibility requirements as set forth in ASANA Code 3.06. (W'03)
- 1.29 **Potential New City - PNC:**  
A women's league that has been identified as a potential member association of the ASANA Women's Division, and which may be invited to participate in an ASANA sanctioned event via the Rush Program.
- 1.30 **Potential New City Team:**  
A team from a Potential New City's league that is participating in an ASANA Women's Division sanctioned event via the Rush Program. A PNC may send one team, one time, to an ASANA World Series before bidding for membership. (W'07p)
- 1.31 **Probation:**  
A penalty assessed to an association found to be in violation of the Bylaw's or Code and which is currently for one year beginning midnight from the date of the infraction. (W'91) (S'99)
- 1.32 **Registration Operating Fee:**  
All persons listed on an ASANA roster participating in World Series play may be required to pay a Registration Operating fee at the time of team check in. (W'97) (W'09)
- 1.33 **Returning Champion Player:**  
A player who is listed on and signed in as a member of the actual World Series playing roster of the previous year's ASANA World Series Champion team. (W'95) (S'02)
- 1.34 **Returning Team Champion:**  
The previous year's ASANA World Series Champion for each Division. (W'95) (W'97) (S'06)

- A. Returning Team Definition: Any team comprised of ASA current years definition of the number of returning players from the same roster of the previous year.

1.35 **Revocation of Membership:**

A penalty assessed to an association found to be in violation of the Bylaw's or Code and is currently on probation. Revocation of membership begins midnight from the date of infraction and continues until the association re-petitions and is accepted into ASANA by the WSD Council. (W'91) (W'91) (S'99)

1.36 **Rush Program:**

A Membership Committee program that's purpose is to recruit Potential New Cities (PNC's) by matching them with a Big Sister City or a Membership Committee representative who will guide the PNC's through the steps necessary to participate in a ASANA Women's Division sanctioned event, and/or through the membership bid process.

1.37 **S/he:**

Means and includes any person. (W'91)

1.38 **Team:**

A roster of at least 10 players, all of whom are eligible as per Code Section 3.06A. A team may also include but not be limited to coaches, managers, scorekeepers, and sponsors who represent the same group and occupy the player area during a game. (S'99)

1.39 **Umpire In Chief:**

An ASA/CASA accredited umpire who is appointed by the Commissioner to coordinate the umpiring staff for the ASANA World Series. (S'99)

1.40 **Unsportsmanlike Conduct:**

Action that is detrimental or unbecoming to the purposes, objectives, rules or regulations of ASANA, the Division, and/or its member associations. (S'99)

1.41 **Woman:**

Any player shall be eligible for play in the Women's Division who self-identifies as female. (S'02)

1.42 **WSD:**

Women's Softball Division.

## Article Two                      Disqualification

2.01 **Acts of Disqualification:**

The following is a list of acts, any one of which may be justification for the disqualification from the ASANA World Series and/or the WSD of any player or team in any association in the WSD: (W'91) (W'02)

- A. Unsportsmanlike conduct
- B. Physical violence such as an attack on an umpire or tournament official immediately preceding, during, or immediately following a game
- C. Commission of a fraud such as playing under an assumed name for a fraudulent purpose, falsifying an affidavit or roster, or giving false information to tournament officials
- D. Receiving money or financial benefits in consideration of participating in softball or baseball competition
- E. Participation while knowing they do not meet the eligibility requirements of the division
- F. Knowingly competing with players that are disqualified from Division play
- G. Accepting money (directly or indirectly) by capitalizing on athletic performance, or fame in softball, such as allowing the use of the player's name to advertise, recommend, or promote the sale of softball sporting goods or by accepting compensation for using such goods

- H. Ejection from the game for any reason, including playing while under the influence of alcohol or illegal drugs. (W'02)

2.02 **Disqualification Procedures:**

- A. **Hearing:** Prior to disqualification a team or team member must be given an opportunity for a hearing by the ruling body of the member association to which the team or team member belongs.
- B. **Notification:** The team or team member must be notified of the time, place, and date of the hearing.
- C. **Rulings:** After hearing all of the evidence, the ruling body may take whatever action it deems necessary and appropriate in accordance with this Code. The team or team member must be advised in writing of the action taken. A copy of such letter must be forwarded to the Commissioner of the WSD.
- D. **Right of Appeal:** Any team or team member disqualified from Division play may appeal to the Commissioner, who shall determine if a fair hearing was held and an equitable decision reached. The decision of the Commissioner of the Division is final.
- E. **Limitation of Appeal:** Any team or team member disqualified by a member association must notify the Commissioner of the Division within thirty days of her/his appeal. Such appeal must be made in writing and mailed registered or certified, return receipt requested.

2.03 **Jurisdiction:**

A team or league member shall cease to be eligible to compete in tournaments conducted or sanctioned by the WSD while disqualified by the WSD or any member association, provided that the disqualification by the member association does not conflict with this Code or established policies of the WSD.

2.04 **Penalties:**

- A. **World Series Individual Penalties:** During the course of the ASANA World Series, a team or team member may be disqualified for a period of time at the discretion of the Board of Directors for violations of this Code as shown in 2.01 with the exception that the following acts of disqualification require a minimum of one year loss of eligibility:
1. Physical violence
  2. Commission of a fraud
  3. Competing knowingly with disqualified or ineligible players (W'03)
  4. Receiving money directly or indirectly, for personal gain, by capitalizing on athletic ability or promotion of softball goods (S'99)
- B. **World Series Association Penalties:** Any member association having a team reclassified by the Protest Committee prior to or during World Series play may have penalties assessed against them. (W'10)
- C. **Notification of Association Penalties:** The Team and Player Compliance report for each World Series shall include a list of any Associations that have received a warning or penalty in that World Series. (W'09)

## Article Three      Championship Play

3.01 **Alternative ASANA World Series Entry Options:**

- A. Potential New City Team (PNC Team)
1. A team that is participating in the ASANA World Series via the Rush Program (W'07)
    - a) A PNC Team's ASANA World Series participation must be authorized by the Membership Committee and its entry must be declared in writing to the Tournament Director by on or before July 15<sup>th</sup> of that year or as specified in the Due Date document. (W'07p) (S'08p) (W'11)
  2. A PNC Team must meet the following criteria:
    - a) It shall be properly classified (A, B, C or D) with the assistance of its Big Sister City and/or the Membership Committee. (W'07)



- b) The same restrictions and guidelines regarding Elite and Dual Division players also apply to the players on a PNC Team. (W '07)
- c) Its roster shall not list players who are on the roster of a team in a current ASANA Women's Division member association league. (W '07)
- d) Its league must send a representative to the entire set of summer council meetings in order to be eligible to play in that year's ASANA World Series. (W '07)
- e) It shall be subject to all requirements regarding uniforms, playing rules and regulations, tourney entry fees, player fees, fee deadlines, entry deadlines, paperwork (except for the on-line roster), and manager meeting attendance. (W '07)

B. Other Organized Entities (W'10)

- 1. Allow the participation of any B, C and D organized teams (ASA, NSA, USSSA, etc.) to participate in the ASANA World Series A division only.
  - a) All A division ASANA classification rules and all other ASANA rules still apply.
  - b) Entry fee is the tournament fee plus \$150 non-member fee. (W'11)
  - c) The team is not a team from your member city.

3.02 **Association Representation:**

Each association shall be responsible for the method of determining its ASANA World Series representatives to the "A", "B", "C" or "D" Divisions provided that the requirements listed below are met. Member associations will determine the level of play for any team it sends to the ASANA World Series. The WSD will not be responsible for making that determination. (W'95)(W'04)

- A. Each association must send in a written document submitted to the Tournament Director: (S'08)
  - 1. The cities number of league teams broken down by their classification of A, B, C, D by June 1st or as specified in the Due Date document. (W'11)
  - 2. The number of teams the city intends to attend the World Series; the team's classification; team name, coach address, phone number and email address on or before July 15<sup>th</sup> of that year or as specified in the Due Date document. (W'11)
- B. An unlimited number of "A" Division teams may be sent to the ASANA World Series (S'00) (S'03) Must be 6 teams for there to be an A division in the World Series. (W'12)
  - 1. If an association loses a berth due to penalty, they CAN still send "A" teams to ASANA World Series. (S'06)
- C. Number of teams allowed to be sent by each member association are as follows (S'00) (S'04) (W'06):
 

1. League Size	Berths Available Suspended for Portland 2013 Series.
a) 3-7 teams	2 league choice teams
b) 8-14 teams	B, C, D + 1 league choice team
c) 15-24 teams	B, C, D + 2 league choice teams
d) 25-34 teams	B, C, D + 3 league choice teams
e) 35-44 teams	B, C, D + 4 league choice teams
f) 45-54 teams	B, C, D + 5 league choice teams
g) 55-64 teams	B, C, D + 6 league choice teams
h) 65+ teams	B, C, D + 7 league choice teams
- D. In the 3-7 team category, prior to an association's election to send two teams to the "B" Division, such association shall have offered a berth in the "C" and/or "D" Division(s) to every eligible team in that association that fit the respective division definitions as determined pursuant to Section 1.08 & 1.09 of this Code. (W'95) (W'03) (S'04) (S'06) Suspended for Portland 2013 Series.
- E. The winners of the previous year's divisions can return to the ASANA World Series as the defending champion of said division at the approval of their member association.(p) If there is not any division higher for the championship team to play in they will be allowed to return to that previous division of play.(W'13)
  - 1. ASANA World Series Reclassification recipients are defined in Code 1.12
  - 2. "A" Division Reclassification:
    - a) A team accepting a berth to the "A" Division by placing first in the prior year's ASANA World Series "B" Division. (W'09p)
    - b) A team who is reclassified to play in the "A" Division based upon placement in the prior year's ASANA World Series "B" Division.

3. "B" Division Reclassification:
  - a) A team accepting a berth to the "B" Division by placing first in the prior year's ASANA World Series "C" Division. (W'09p)
  - b) *A team who is reclassified to play in the "B" Division based upon placement in the prior year's ASANA World Series "C" Division.*
4. "C" Division Reclassification:
  - a) A team accepting a berth to the "C" Division by placing first in the prior year's ASANA World Series "D" Division. (W'09p)
  - b) *A team who is reclassified to play in the "C" Division based upon placement in the prior year's ASANA World Series "D" Division.*
- F. To be eligible all teams in each association must compete against a minimum of two other teams eligible for competition in the ASANA World Series. (W'95) (S'99) (W'03) (W'12)
- G. Each association must submit a copy of its schedule and scores for leagues games for all teams being sent to the ASANA World Series to the Director of Team Operations and Player Compliance no later than 2 weeks prior to the beginning of World Series play. (W'11) If a play-off is used to determine the representatives to the ASANA World Series, the association must also furnish the playoff format with the schedule of games. (W95) Failure to submit these documents by the required date will result in a fine. (W08)(W'09)
- H. Any ASANA member association may petition the Tournament Director for additional berth for that year's ASANA world series, submitted to Tournament Director by July 1<sup>st</sup> or as specified in the Due Date document. (W08)(W'11) Suspended for Portland 2013 series.
  1. The Tournament Director produces criteria for additional ASANA city berths given each year. To be created each year by July 1<sup>st</sup> or as specified in the Due Date document. (W08)(W'11)
- I. Each member of each team except for two later registers shall be required to check in with the Director of Team Operations and Player Compliance or her designee prior to the start of their team's final round robin game, and shall be asked to furnish identification at that time. (W08p). Each team will be allowed two late registers who can register before their teams first scheduled double elimination game. Their names must be on the submitted Official World Series roster in advance and there can not be any revisions or substituted names for these two players. (W'13)
- J. The tournament draws for all divisions are to be held in public view or by conference call with all association's representatives invited to attend. The draws are to be done before or during the Summer meeting of the ASANA Council. (W'95p) (W'04p) (W'09p)

### 3.03 **Host City Additional Teams: Suspended for Portland 2013 series**

- A. The Women's Division member association that is hosting the ASANA World Series may elect to send additional teams to the ASANA World Series.(S'04)
  1. ASANA World Series host city may send a maximum of two additional teams from either the "B", "C" & "D" divisions of their association. (S'99p) (W'04p) (S'04p) (W'06p)
- B. The teams must be eligible for ASANA World Series competition as defined by the WSD instruments of governance.
- C. The host association must declare its intent to send the additional team(s) and the divisions in which they will compete in a written document to the Commissioner on or before July 15<sup>th</sup> of that year or as specified in the Due Date document. (W'11)

### 3.04 **Official World Series Rules:**

The ASANA World Series Rules shall be decided by a method approved by the Division Council. (W'91) Revisions to the tournament rules will be made at the Winter meetings and any updates provided to council 30 days before the World Series. All championship tournaments must be conducted in accordance with this Code and the Playing Rules adopted by the Division. (W'99)(W'10) The playing format for all Divisions shall be the same. (W'95p)(W'99p)(W'04p)(W'06p)

- A. Scheduled game time is forfeit time. (W'12)
  1. Forfeits in the ASANA World series will not be allowed unless there are extenuating circumstances which are approved by the ASANA Board. ASA rules will be followed otherwise.
    - a) Both written and verbal notification of forfeit situations must occur immediately by the team designee to the Tournament Director and/or a member of the

ASANA board so an assessment of the situation and resolution can occur immediately.

- b) The Tournament Director and/or a member of the ASANA board will notify the team within a reasonable period of time of their decision either verbally or in writing.
2. If the forfeit is approved, the forfeiting team will be given a loss with a score of 0-7, the winning team will be awarded the win with a score of 7-0, as dictated by ASA. If the forfeit is denied the team will have to immediately notify the Tournament Director or a member of the ASANA board of their decision to play or be removed from the tournament at that time.
    - a) The seeding or bracket placement for all teams affected will be updated accordingly. Approved forfeits will simply be recorded as a win/loss accordingly and standings will reflect these games as decided.
  3. All decisions on forfeits are final. No appeals will be allowed.
- B. All games will use coin toss to determine Home team. Home team is the Official Scorekeeper.
  - C. Start of game time shall be determined by scheduled game time or as announced by Plate Umpire at the start of the game.
  - D. ASA: Teams must start with 9 players with the 10<sup>th</sup> vacant position listed last. The 10<sup>th</sup> vacant position will be recorded as an out each time it comes up in the order. Teams may start with 10 players without penalty. Teams may roster up to 12 players on the batting order with only 10 playing defense at any one time. All other eligible players shall be listed as substitutes and must be present upon submission of official lineups prior to the start of the game.
  - E. One player per team per game may be designated to use a courtesy runner. The player assigned the runner must be designated prior to the start of the game on the official line up submitted to the umpire. The player that will become the courtesy runner is the last recorded out. If the runner is needed in the first inning and there are no outs the last batter in the lineup must be used. If at any time the courtesy runner on base is due to bat, they will then be determined out. If at any time the player assigned to receive a courtesy runner refuses to use the runner then the use of a courtesy runner is forfeited for the remainder of the game. The assignment of the courtesy runner cannot be transferred to another player during the game. If no courtesy runner is assigned to any player on the line up at the start of the game it can be used during the game but for only one player.
  - F. Pool games are 55 minutes (no new after 50) or a full 7 innings, whichever occurs first and can end in a tie score. Elimination games up to but not including the Championship and IF games are 60 minutes (no new after 55) and a winner must be declared (no ties). If at the end of time or 7 innings the game is tied the International Tie Breaker rule will be used. Championship and IF games are a full 7 innings and a winner must be declared (no ties). If at the end of 7 innings the game is tied the International Tie Breaker rule will be used. If for any reason the Championship and or IF games cannot run a full seven innings (due to park hour limitations, weather, etc.) the Tournament Director and available ASANA Executive Board members along with the UIC will determine format changes and communicate them as quickly as possible to all teams involved. (W'13)
  - G. All pool and elimination games including Championship and IF games will be played with a 1 ball and 1 strike count with nothing to waste meaning if the batter has two strikes and fouls off another pitch the batter is out.
  - H. A run-ahead rule and/or time limit may be used in the ASANA World Series upon recommendation of the playing rules committee and approval of the Council. (W'99p) (W'00p)
    1. ASA: RUN RULE application to all games including Semis, Finals and IF games.
      - a) 20 runs ahead after 3 innings
      - b) 15 runs ahead after 4 innings
      - c) 10 runs ahead after 5 innings

- I. All games must be completed except as indicated below: (W'12)
  1. In the event of rain or any other cause which interrupts a game, the game must be resumed at the exact point where it was stopped.
  2. The format of the tournament will be revised as needed if weather, facility issues and the like become an issue. The ASANA Board and the Umpire in Charge will determine any format changes which could result in shorter games, reduced pitch counts and the like. These format changes will take place at the top of the following inning.
    - a) The Tournament Director and/or ASANA Board will communicate this to all of teams within a reasonable time frame by a method decided in advance and communicated to all at the Manager's meeting.
  3. In the event the tournament cannot be completed as scheduled, the ASANA Board shall ascertain the procedure to determine the final standings.
- J. Uniforms Player Jerseys
  1. Players competing in the ASANA World Series championships must wear uniform shirts (tees, tanks, and/or jerseys) of the same color. (S'97p)
  2. Each shirt must have a number on the back of at least 6 inches.
  3. No taped or handwritten numbers will be allowed. They must be professionally printed. (W'13)
- K. Player Pants, Shorts and Cleats
  1. All players' pants must be of the same color and all players' shorts must be of the same color, but the pants need not be of the same color as the shorts color. (W'93p) 95% of each player's pants or shorts must be of matching color and similar athletic style. (W'02p) The color of any player's sliding shorts is irrelevant. (W'93p)
  2. No metal cleats shall be worn by any player, coach or umpire. (W'86p) (W'97p) (W'99p)
- L. Coaching Attire

Coaches must be neatly attired, dressed uniformly and in accordance with the color code of the team. (W'86p) (S'91p) (W'99p)
- M. Headgear and Jewelry

All headgear is optional and may or may not be worn at the individual player's discretion. For purposes of this section, headgear may be headbands, caps, visors, or any combination thereof, without regard to color. (W'93p) Bandanas, handkerchiefs or "do-rags" are allowed to be worn during play but, may not be tied around the neck area. Sunglasses may be worn atop of the head or ball cap or visor as a known risk to the player. Wearing hats backwards is allowed. Jewelry is allowed at the discretion of the umpire. If it is deemed unsafe, taping will be allowed or removal will be required. (W'13)
- N. Bat List - Bat Check: Prior to first tournament game all team bats must be inspected and approved for use by UIC or designated umpire in accordance with ASA standards / specifications/compression testing(if available). (If approval sticker is removed, another must be obtained before play).
- O. ASA: Ejected Player must vacate field / grounds and have no contact with team participants or umpires during the game. Any flagrant misconduct by the ejected player shall be subject to ASANA Tournament Director and Protest committee determination of playing status.
- P. OVER-THE-FENCE HOMERUN: Batter and all runners are not required to touch all bases; all are credited with a run. EXCEPTION: On any over-the-fence home run in the Women's D division, the batter is called out and the inning is over regardless of the number of outs prior to the over-the-fence home run.
- Q. The new ASA Rule 6: Pitching Regulation (Slow Pitch), Section 3 Legal Delivery Paragraph H WILL NOT BE ADOPTED by ASANA. ASANA will remain using the rule that the ball must be delivered with perceptible arc and reach a height of at least six (6) feet from the ground while not to exceed a maximum height of twelve (12) from the ground.
- R. Official tournament ball for all divisions will be the 11" yellow optic (Worth).

3.05 **Official ASANA World Series General Rules & Responsibilities:**

- A. Team managers will be held accountable for the conduct of their players and fans at all times during an ASANA conducted tournament, both on and off the field. (p) (W'13)
- B. In case of disputed play or decision, team managers or captains may consult game officials. The other players, coaches, or sponsor may not participate in the discussion. (p)
- C. At no time will any players, coaches, or managers be allowed to smoke on the field or in the dugout. (p)
- D. Managers are to report any unsportsmanlike or derogatory acts by players or spectators to the tournament director. (p)
- E. Any player discovered using an illegal bat that is doctored or loaded by additional weight shall be disqualified from further tournament competition. A team that is discovered to have within its possession or control an illegal bat may be disqualified from further tournament competition. (p)
- F. If an unapproved (non ASANA stickered) bat is discovered in the batter's box (no pitch required):
  - 1. The batter and documented team Manager are ejected from that game. They must leave the playing field and dugout but not the complex based on the ejection alone.
  - 2. The current ½ inning is immediately over no matter how many outs are recorded.
  - 3. The entire team will receive a warning and the if the team has a second occurrence of an unapproved bat entering the batter's box, the team will be removed from the remainder of the tournament.
  - 4. A \$100 fine will be imposed and required to be paid prior to the start of the teams next scheduled game. If the team refuses to pay the fine they will forfeit all future games at a losing score of 7-0.
- G. During ASANA World Series championship play, any time a player, coach or manager strikes another player, coach, or manager, that offending player, coach or manager, shall be ejected from the game and shall not be allowed to sit on the players' bench. (p)
- H. Each team participating in the ASANA World Series must be represented by its team manager or her/his representative at the pre-tournament meeting. Failure to attend this meeting will result in a fine, payable before taking the field. (W'02p)
- I. World Series Awards will be provided in the following manner: (p)
  - 1. Team trophies shall be presented to the top three teams.
  - 2. Individual awards shall be made to each individual on the championship team whose name appears on the official competition roster, including additional players, and managerial and coaching staff who are present. Additional individual awards may be given.
  - 3. The cost of all awards listed above shall be borne by ASANA. Any participation awards borne by the host association must obtain prior ASANA approval. (W'09)

3.06 **Team Roster Submission Procedure:**

Teams must compete with the same roster in championship play as used during their regular season's play with the following exceptions:

- A. A maximum of 20 players will be permitted on a team's roster. (S'01)
  - 1. Player eligibility shall be established and be in accordance with applicable rules as outlined in the ASANA IOG documents.
  - 2. Protest of player eligibility can be made or appealed at any time.
  - 3. A local league official will certify in writing at the time of roster submission that all players on the ASANA World Series roster have participated on a team or teams in their local league in at least one-third (1/3) of the games played by said team or teams during either their completed regular season or during that part of their regular season which is completed prior to the World Series play. (W'91p) (W'92p)
  - 4. If an active duty military roster player is deployed during any part of season play an exception will be made, waiving the required one-third (1/3) games played. The player must be on the team's roster at the beginning of the member city's season. (W'09p)

- B. Teams may add players as per the definition of “additional player” of Code 1.01 – 1.03.
  - a) Additional players must be indicated on a roster to be submitted prior to the beginning of championship play. (p)
- C. Managers and coaches do not count as members of the active roster unless they also serve as players.
- D. Deadline: All Association team rosters must be submitted on-line to the Director of Team Operations and Player Compliance no later than that year’s due date list as listed on the “Due Date Sheet” for a team to be eligible to participate in the WSD championship play. (W’94)(W’97)(W’11)
  - 1. All association team rosters must be submitted into the league database.(W’11)
    - a) Failure to submit team rosters by the deadline will result in a fine.
    - b) Failure to pay the fine prior to the start of the Summer Meeting will result in exclusion of that association from that year’s World Series.
    - c) Associations incurring this penalty will be notified prior to the start of the Summer Meeting by the Secretary. (W’97)(W’03)
  - 2. A properly submitted roster consists of a minimum of 10 names and a declaration of the team’s official ASANA classification, as well as that association's Commissioner's signature, via a confirmed database entry (W’95)(W’06)(W’11)
  - 3. Each player's full name must be included and eligible players shall be designated. The roster must be submitted by the due date. Only those players whose names are absent will be deemed ineligible on an otherwise properly submitted roster. (W’91)(W’93)
  - 4. If it becomes apparent to a local association's commissioner during local league play that a team in that association has been incorrectly classified, the local commissioner must correct such team's classification, which change shall be reflected on that team's roster by the due date. (W’95)(S’04)
  - 5. The local commissioner should clearly communicate their authority to correct team designations and also any decision of re-classification. (W’96)
  - 6. For additional players that come from an NAGAAA Open Division team, per Code, Section 1.02, the official ASANA Open Division roster, including player rating, for such team must be submitted to the Director of Team Operations and Player Compliance by the roster deadline. (W’96)(W’11)
  - 7. Failure to submit properly completed rosters shall result in a fine. (W’97)
- E. The Roster of a PNC Team may be comprised of any combination of women players from that league. (W’07)
  - 1. There are no requirements for minimum number of league games played by a player on a Sister City team. (W’07)
  - 2. A PNC Team will not be subject to any roster or paperwork fines until its league has bid for and been accepted as a member. (W’07)
  - 3. PNC Teams are subject to the requirements outlined in Code 3.01A and their rosters shall be submitted upon team check-in at the ASANA World Series. (p)
- F. The Rosters of teams will be checked prior to the championship semi-finals and forward of each division of play. Each player participating will be required to present a state issued driver’s license or government issued ID to be validated against the roster submitted for the world series.(W’13)

### 3.07 World Series Classification Guideline:

- A. The ASANA Executive Board has put in place the following classification guideline to help ensure that all teams meet the team classification requirements listed in the ASANA code for World Series play. This is a difficult process and takes time but is an essential step in properly classifying players and in turn teams to compete in the annual ASANA World Series. The objective is for teams and the division of play to be consistent from year to year to ensure proper classification and team placement. This process is what the ASANA Executive Board and Protest Committee will use as a tool to accept, analyze and execute any protests on any teams attending the Annual ASANA World Series. (W’10)
  - 1. To help classify players for World Series play the ASANA board took the “5-Tool” Rating System which is universally applied by Major League Baseball scouts to rate players:

- a) The 5 Tools are core athletic skills required to be successful in the game of baseball. Varying in importance by position, these tools are critical components of an individual player's make-up. We modified the language to account for differences between professional athletes and amateur players in an adult softball league. For example, we view "speed" to lean more towards quickness, reaction time, and footwork. Someone doesn't have to be fast in order to possess "speed" as a skill. This covers someone who is quick to react, smart on the bases, etc. The criteria and definitions for slow-pitch players are:
1. SPEED (footwork, base running, sliding, agility, tracking a ball)
  2. THROWING (accuracy, arm strength)
  3. HITTING (on-base %, strike zone discipline, batting average, power)
  4. GLOVE (catching, diving, scooping, backhand, transfer to throw)
  5. EXPERIENCE (years playing, judgment and knowledge of the game)

B. The classifications are determined as follows:

1. If you have 5 of the 5 skill sets consistently you are an A player.
  2. If you have 4 of the 5 skill sets consistently you are a B player.
  3. If you have 3 of the 5 skill sets consistently you are a C player.
  4. If you have 1-2 of the 5 skill sets consistently you are a D player.
- C. For Series 2013, all World Series teams must submit each player's classification number on the World Series roster using the ASANA Player Classification Guideline Form. (W'13)

### 3.08 **Tournament Protest Committee and Process:**

The tournament protest committee will consist of the Team and Player Committee members and ASANA Executive Board members, to whom a decision in World Series championship play regarding classifications may not be appealed. The decision of such committee shall be final. The protest process is as follows: (W'10) (W'12)

- A. Protest fee: Exact cash must be submitted along with completed protest form.
- B. A minimum of 5 committee members must be involved in the protest decision and a majority vote is required to uphold any protest.
- C. If any TPC Committee member or ASANA Executive Board member is from the same member city as the team either making the protest or being protested they must remove themselves from the process. If the protest is initiated by the ASANA Executive Board, the board members from the same division affected must remove themselves from the process. (W'13)
- D. Protests can only be filed by Managers of teams within the same division as the team being protested or by the ASANA Board, with a majority vote of the Board. (W'13)
- E. No protests will be accepted by the tournament protest committee once the start of the game(s) determining the fourth place team in each respective division begins. (W'11)
- F. Protests will be addressed at the time of submission. Information gathering should include but is not limited to:
  - G. Review of the filed protest form.
  - H. Consulting umpires involved in games being used in the protest for confirmation of information.
  - I. Consulting with managers from both teams involved in the protest.
  - J. Review of scorebooks/game results in games being used in the protest.
- K. Protest fee will be returned if protest is upheld. Protest fee will be kept by ASANA if the protest fails.
- L. All protest decisions are final. No appeals will be accepted.
- M. If a protest is upheld, the team will be ejected from the tournament.
- N. If a protest is upheld, the fine for an improperly submitted roster will be assessed to the city who submitted that roster.
- O. If a protest is not upheld, the same team may be protested later in the tournament.

## **Article Four Sanctioned Invitational Tournaments**

### **4.01 Authorization:**

Invitational tournaments may be conducted by any member association and sanctioned by the Division provided the following requirements are met:

- A. Awards: No cash prizes may be awarded to an individual, team, or sponsor.
- B. Conflicts in Schedule: No invitational tournament may be held by a member association of the WSD which conflicts with the ASANA World Series championship play.
- C. Notification: All entry blanks and publicity shall include the statement: "Sanctioned by ASANA WSD".
- D. Sanctioning Fee: A \$25.00 fee will be charged for the sanctioning of any tournament by this Division. (W'86)



## Article Five Umpires

### 5.01 Registration:

- A. The ASANA Tournament Director and the ASANA World Series UIC will work together regarding all officiating decisions. (F '98p)
- B. Each member association must submit to the ASANA officiating chair, by June 1st (registered or certified mail), a complete list of gay friendly umpires used in local association play that would like to umpire in the ASANA World Series, in addition to any umpire applications for the upcoming ASANA World Series. All documents must be submitted in duplicate. The Chair will then forward a copy to the current ASANA World Series UIC. (F '98p)
- C. Every umpire on the ASANA World Series payroll will be either ASA or CASA sanctioned in the Metro or District association in whose territory that are considered to be accredited. (F '98p)(S'99p)
- D. The ASANA officiating chair will send a letter of acknowledgement to each applicant by June 15th. (F '98p)
- E. The ASANA officiating chair will send a letter of acceptance and an informational letter (including but not limited to: hotel information, dates of tournament, uniform information, pay structure, ASANA World Series UIC phone number) to each umpire accepted to the ASANA World Series by June 30th. (F '98p)
- F. Assignment of umpires to championship play is the responsibility of the ASANA Umpire in Chief. It is recommended that each member association furnish one or more umpires.
- G. The ASANA World Series UIC will attend the Women's Division Summer meeting. (F '98p)(W'02p)

## Article Six Amendments to Code

### 6.01 Changes to Code and Amendments:

- A. The Code may be altered, amended, suspended, or repealed, and new Code may be adopted by a two-thirds (2/3rd) vote at any winter or summer meeting of Council at which a quorum is present. (W'91)(W'93)(W'10)
- B. Any suggested changes to the Code must be made in writing and submitted to the Secretary who will copy the Board and IOG committee. These changes must reference all sections of the governing documents needing revision. These changes will be provided to the Council for review 21 days prior to the winter meetings if these changes are to be made effective for the upcoming year. (W'10)(W'13)
- C. Amendments shall be made effective immediately after their adoption at the winter meetings. (W'10)
- D. Amendments voted and adopted at the summer meetings will take effect January 1<sup>st</sup> of the following year. (W'10)
- E. Amendments may be effective immediately only if extreme circumstances warrant as such as deemed by the Commissioner in concurrence with the two-thirds (2/3) vote at the summer meeting of Council at which quorum is present. (W'10)

### 6.02 Precedence:

In the event of a conflict between the ASANA Code and Bylaws, the ASANA Bylaws shall prevail.

## Article Seven Publication

### 7.01 Publication of Document:

A copy of this Code and its amendments shall be published annually and copies furnished to each member association.

**Note:** *all revisions and amendments to this Code are dated according to the meeting in which the Council took such action: W=Winter meeting, S=Summer meeting, P=Moved from procedural document W'10.*

**Appendix One ASANA PLAYER CLASSIFICATION GUIDELINE FORM**

**Player Name** \_\_\_\_\_ **Team** \_\_\_\_\_

**Team Representative** (person filling out this form) \_\_\_\_\_

**Directions:** Circle the number that best represents the player named above. Please answer all 20 questions regardless of the player's position in the field. To maintain consistency, rate the player as if your team were playing an ASANA C-level tournament team.

**THROWING**

1. Player can throw the ball accurately from third base to first base.

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

2. Player can throw the ball with good speed from third base to first base.

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

3. Player can throw the ball accurately from the white line in left field to second base.

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

4. Player can throw the ball with good speed from the white line in left field to second base.

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

**FIELDING**

5. Player fields solid ground balls hit right at them.

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

6. Player fields solid ground balls on the run (shows good range).

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

7. Player fields solid fly balls hit right at them.

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

8. Player fields solid fly balls on the run (shows good range).

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

9. Player dives to field balls.

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

10. Player catches fast balls thrown to her.

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

### BATTING

11. Player hits line drives with power.

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

12. Player hits doubles.

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

13. Player hits triples.

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

14. Player hits homeruns.

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

15. Player gets on base (hits and/or walks).

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

16. Player has the ability to hit to all fields (place hit).

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

### BASERUNNING

17. Player runs the bases with good speed.

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

18. Player slides effectively into bases.

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

19. Player runs the bases aggressively and effectively.

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

**KNOWLEDGE & EXPERIENCE**

20. Player knows the fundamentals of her position (backing up, covering bases, knowing where to throw, etc.).

Never	Rarely	Sometimes	Half the Time	Usually	Always
0	1	2	3	4	5

**SCORING (Total of all 20 Questions)**

**Summary**

<b>Rating</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Frequency</b>						

**TOTAL  
SCORE:**
